

Upwey-Belgrave RSL
Upwey Belgrave Committee Meeting Minutes
Upwey Belgrave RSL Committee Meeting
Monday, 21st of May, 2018

1. Meeting commenced at 7:08 pm.
2. Attendance: Beth Quilty, Fred Shmager, Jacqui Wirthensohn, Mark Addison, Neil O'Donohue, Leigh Baker, Michael Koe, Dave Eaton, Christine Atherton. No apologies.
3. Minutes for the 21st April, 2018. Moved by Leigh Baker. Seconded by Jacqui Wirthensohn. All in favour.
4. Matters arising from previous minutes.
 - Beth is still waiting for the auditors to sign off the financial report for 2016. Ben Myers from Anzac House is aware of this and will follow up on same. The 2017 auditors report is done and has been lodged with Consumer Affairs.
 - Mark has liaised with the Seven Eleven Regional Manager as well as the franchisee and has been given the okay to remove the wooden fence panels and replace same with wire. The plan is to remove six panels and should be done within the fortnight. The membership felt it was important to confirm all of this in writing.
ACTION ITEM: Mark Addison is to confirm the removal of the wooden fence panels with Seven Eleven in writing.
 - Anzac Day was a great success.
 - Jacqui Wirthensohn looked into purchasing a swipe machine and has come to the conclusion that it will be too expensive and not worth the bother.
 - Bob's painting fetched \$420. His second painting was purchased by the same person for \$300. All of this money has been donated to the RSL.
 - Dandenong Ranges Music Council ran a music night which was successful.
 - There will be a book signing by Heather Morris on Monday the 18th of June re "The Tattooist of Auschwitz." Books will be for sale on the night at a cost of \$20. A two course dinner will be supplied for a cost of \$30. People are encouraged to book soon for what is shaping up to be a great night.

- The car boot sale was a big success. Thanks to the fundraising committee. \$1,000 profit was made.
- All the Anzac Day tokens are in and they will be tallied up next Thursday.
- Leigh informed the group that the RSL has a total of 550 financial members. He has around 300 member names from 2016 that have let their membership lapse. He has managed to email quite a few and has also sent an SMS to those with current mobile phone details. The committee will need to consider whether we should send mail out to those who we haven't managed to contact. Leigh expressed concern that we are failing to track those members who may have passed away.
- Dave will post a copy of Major General Professor Jeffrey Rosenfeld's speech on the RSL website.
- Jacqui was happy to organise a new table for the library. It was decided that the table would need to seat 12 people. The preference was an oval shape.
ACTION ITEM: Mark Addison will measure up the room and provide measurements to Jacqui so that she can follow up on same.

5. Correspondence In:

There will be a state conference at Caulfield Race Course on the 27/6/18. Mark and Dave will be attending same.

Mark, Neil and Michael will be attending a Governance Conference at Anzac House on the 31st of May. 2018. Fred and Jacqui should also be given the opportunity to attend.

Action item: Mark Addison will follow up details re the conference and liaise with Fred and Jacqui via email.

Correspondence Out:

The Consumer Affairs Victoria forms have been lodged for 2017.

6. President's Report. Dave highlighted how successful our functions of late have been. Anzac Day was very busy. Mother's Day had 66 for lunch and 40 for dinner. The fundraising Committee continue to organise special events which are proving to be very helpful.

7. Secretary's Report. At the moment when the fundraising committee raise funds it goes into consolidated revenue. Mark felt it would be helpful for us if we focused on projects and he is in the process of collating same. That way we can hold specific events which focus on

raising funds for a particular project. He also hoped to utilise the skills of the members for smaller jobs rather than us having to pay trades. He also felt it was important to acknowledge the work done by the many volunteers and he felt that putting people's names on a board would be useful.

Michael and Neil were working on extending the shed. They will be canvassing the members to find out whether they want the big pool table or two smaller pool tables.

8. Treasurer's Report. We have made \$8,500 profit for April. The Trading Account has had to pay out the Building Patriotic Fund's final payment of \$1,800. The solar panels are saving us around \$500 per month between January and April. It will be interesting to see what the savings will be over winter. We use around 45 kilowatts per day. We have a 12 kilowatt system. The restaurant's trade has increased which is a positive. We just need to keep the momentum up over the winter months which are traditionally fairly quiet.

9. General Business.

- Dave has ordered new name badges for the new committee members. We will also have a photo board of all the committee members.

- Beth has been offered a 3.3 x 9 m rug which is made of high quality New Zealand wool. This item has been offered by a Tony Pook who has a factory at Noble Park. The committee decided that the item would be worthwhile.

ACTION ITEM: Neil will liaise with Tony Pook and organise to pick up the rug up.

- The committee has been trying to organise a playground for years. Flemington Rotary has been involved in dismantling playgrounds and sending them to Sri Lanka. They will be dismantling a playground in Bendigo which may be suitable for our RSL. Beth has liaised with our insurance company and the increase to same will be small. The play area will need to be fenced with one entry and exit. The area near the deck where the water feature is could be a good location. It will be important for the committee to contact a governing authority to find out compliance details. The committee was keen to see this go ahead.

- Fred has been approached by members enquiring about when we can get a welfare officer. We currently don't have one. You need to do a course through Anzac House to become one. Two people have offered to take on the role. Beth is waiting for a reply from Anzac House to see if

these volunteers can start working as welfare officers prior to doing the course.

ACTION ITEM: Leigh will find out details about the Welfare Officer Course and provide feedback at the next meeting.

- Jacqui expressed concern about dissemination of the minutes re committee meetings. Dave felt it was important that the minutes were checked and approved prior to distribution. The March minutes did go up on the board. The aim is to send the minutes out via email. Our aim will be to distribute the minutes within ten days of the meeting.

ACTION ITEM: Jacqui and Dave will distribute the minutes via email to the membership.

- Michael requested a copy of the Constitution. Bilaw 10 B was provided.

- Dave requested that the Agenda and Financial Report be provided at least one week prior to our meetings.

- Leigh indicated that our wi fi needed an upgrade which will be a one off cost of \$200. He will be requesting that the museum consider paying for same at the next meeting because they use around 50% of the data. He will be providing feedback at the next meeting.

Meeting closed at 8:19 pm.

Next meeting will be Sunday the 17th of June at 7pm.